



Teenage Pregnancy & Relationship & Sex Education Training Resource Pack

The Teenage Pregnancy Partnership
[t] : 0115 9151962
[e] tpstrat@nottinghamcity.gov.uk



Training

All training that we provide is for professionals and volunteers working with children, young people and their families in the City of Nottingham. The course details state the level of which the training is aimed at.

All training for those working within the City is FREE OF CHARGE however we do have a cancellation policy in place.

Once confirmation has been sent to you we request that you give us 72 hours notice of non-attendance. If we do not receive 72 hours notice then an admin fee of £50 is applicable.

If you have any queries regarding training please contact the Teenage Pregnancy Administrator on :
0115 9151962 or tpstrat@nottinghamcity.gov.uk or
Fax 01159791906

If you wish to book please complete the booking form in the back of this Resource Pack.

'Let's leave it till later'
Supporting young people to delay sex

Level / Target Group	<ul style="list-style-type: none"> • Introduction/Intermediate. • Priority will be given to those who work in one of the teenage pregnancy hotspot areas in Nottingham City.
Course Aim	<ul style="list-style-type: none"> • To support workers to give young people practical strategies to delay sex.
Course Objectives	<ul style="list-style-type: none"> • To look at causes and effects of early sex and current research findings. • To understand the factors influencing young people's decisions to have sex. • To explore a range of practical ways of working with young people to help them to make a positive and healthy decisions for themselves. • To consider the role played by friendships, supportive adults and professionals in supporting delay. • To try out a new approach to building young people's self-esteem • To share methodologies and insights drawn from our own experiences • To consider, clarify and recognise the values we bring to this work
Learning Outcomes	<ul style="list-style-type: none"> • Participants will be able to explain the causes and effects of early sex • Participants will be able to list the factors influencing young people's decisions to have sex. • Workers will have an opportunity to explore a range of practical ideas.
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Staying Safe e.g. negotiation skills and positive affirmation. • Being Healthy e.g. self-esteem and friendship circles. • Economic well-being e.g. challenge ideals about being a young parent. • Enjoy & Achieve e.g. looking at alternative fun adventurous activities. • Positive Contribution e.g. young people's rights to be heard and participate.
Course Content	<ul style="list-style-type: none"> • Ground Rules • Ice Breaker • Current research on levels of regret • Why young people have early sex • Difference between abstinence and delay • Positive affirmation exercise • Pressures • Values and attitudes • Saying No • Putting theory into practice • Action planning • Evaluation
Trainers	<ul style="list-style-type: none"> • Sharon Krause (Teenage Pregnancy Workforce and Policy Officer, Teenage Pregnancy Partnership), • Christina Phillips (Sex and Relationships Education Consultant, Healthy Schools) • Judith Green (Outreach Manager, Contraception and Sexual Health)
Time	9.15 am – 4.30 pm
Date	12 th December 2007, 11 th March 2008
Contact/ Bookings	Teenage Pregnancy Partnership [t] 0115 915 1962, [e] tpstrat@nottinghamcity.gov.uk

Under the Influence – Exploring the links between sex, alcohol and drugs	
Level / Target Group	Professionals working with young people who have completed Basic Drug Awareness & either 'Up for It' or Men's Sexual responsibility training Courses.
Course Aim	To develop professionals knowledge and awareness around drug and alcohol use and how it impacts on young people's sex and relationship choices.
Course Objectives	<ul style="list-style-type: none"> • To provide an outline of current research • To examine what 'risk' is • To explore attitudes and values around sex, drugs and alcohol • To explore the influence of media images and messages • To examine the effects of drugs and alcohol on sexual experiences • To provide practical strategies for working with young people on these issues
Course Content	<ul style="list-style-type: none"> • The day course will explore the above objectives using a range of teaching strategies including interactive group work, discussion, debate and presentation.
Trainer	Lead Trainer Sam Wilkinson, Young People's Drug and Alcohol Team
Time	9.15 registration 9.30 start – 4.30pm
Date	Friday 18 th January 2008 Tuesday 12 th February 2008
Contact/ Bookings	Young People's Drug and Alcohol Team [t] 01159151961 [e] jill.pearson@nottinghamcity.gov.uk

'D'ya Get Me': Training for receptionists	
Level / Target Group	<ul style="list-style-type: none"> • Introduction • GP and other frontline receptionist staff
Course Aim	<ul style="list-style-type: none"> • To challenge attitudes and stereotypes about young people attending sexual health services.
Course Objectives	<ul style="list-style-type: none"> • To provide an opportunity to discuss values and attitudes about young people and sexual activity • To provide opportunities to explore assumptions and the ways in which this can impact on equality of service provided • To provide practical advice and guidance on dealing with situations
Learning Outcomes	<ul style="list-style-type: none"> • Increased knowledge of issues for young people • Practical advice on how to provide a non-discriminatory service
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Be Healthy Outcome
Course Content	<ul style="list-style-type: none"> • Young people and the issues they face • Assumptions and attitudes exercise • Ethnicity monitoring • Dealing with situations • Sexuality • Challenging stigma and discrimination • Working with the community
Trainer	<ul style="list-style-type: none"> • Vanessa McFarlane, Health Promotion Specialist, PCT • Mo Almond, Specialist Health Worker, YOT • Champa Patel, Health Promotion Specialist, PCT
Time	10.00 am – 4.00pm
Date	To be set for 2008
Contact/Booking	Nottingham Specialist Health Promotion Service [t] 0115 9428614/01159428790

Samanya – Developing creative group work practice and sex & relationship education	
Level / Target Group	All workers working with young people 13-19
Course Aim	<ul style="list-style-type: none"> • To offer practical ideas for group workers to engage young people in exploring issues around sex and relationship education (SRE) • To show creative methods that will stimulate and engage and encourage discussion with young people but will also allow them to express themselves in a safe and unthreatening way.
Course Objectives	<ul style="list-style-type: none"> • By demonstrating how to use a variety of games and exercises, drama and art when working with issues around SRE. • By giving workers a range of ideas of how to structure sessions that will engage and maximise young people's involvement. • By sharing practical ideas around planning and evaluating. • By completing the day's training all participant's will have raised confidence in delivering sex and relationship education.
Learning Outcomes	<ul style="list-style-type: none"> • Participants will be able to use a wide range of delivering techniques to help them reach out to a wide range of young people and their needs • Participants will have a resources pack and information pack to help widen their knowledge. • Participants will be able to structure sessions that will fully engage and maximise young people's involvement. • Participants will have shared ideas and practicalities with other group members.
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Staying Safe - Make safer choices • Healthy - Understand about their health • Economic Wellbeing - Raise aspirations • Enjoying and Achieving - New Activities • Positive Contribution - Participation
Course Content	<ul style="list-style-type: none"> • Attitudes and values exercise
Trainer	Sarah Greatbatch, Samanya Manya Scarffe, Samanya
Time	9.30 am - 4.30pm
Date	6 th March 2008, 21 st March 2008
Contact/ Bookings	Teenage Pregnancy Partnership [t] 01159151962 [e] tpstrat@nottinghamcity.gov.uk

Young men's sexual responsibility course	
Level / Target Group	<ul style="list-style-type: none"> • Intermediate • Those working with young men
Course Aim	<ul style="list-style-type: none"> • To explore the issues relating to young men's sexual health in a holistic and person centred approach.
Course Objectives Learning Outcomes Every Child Matters Outcomes	<ul style="list-style-type: none"> • Increased knowledge, confidence and skills to engage young men with sexual health issues over an 8 week course. • Create a safe learning environment, ways to engage young men, use of language, increased confidence, skills and resources. • Be Healthy – Sexual health, self esteem, emotional well being. • Stay Safe – The law, protection and contraception. • Making a positive contribution- Raising awareness of rights and responsibilities.
Course Content	<ul style="list-style-type: none"> • Relationships • Sex and the law • values & attitudes, • STI's • contraception • masculinity • assumptions & stereotypes
Trainer	Ellie White, Young Men's Sexual Health Development Worker
Time	9.30 am -12.30 pm
Date	31 st October – 19 th December 2007 23 rd Jan – 19 th March 2008
Contact/ Bookings	[a] Nacro Young People & Family Centre,29-31 Aston Drive, Bulwell, Nottingham, NG6 8BG. [t] 0115 9797847 / 07814196133 [e] ellie.white@nacro.org.uk

BE S.A.F.E – Sex & relationship awareness for every young man

Level / Target Group	<ul style="list-style-type: none"> • Introductory, basic awareness • Those working with or interested in young men's sexual health issues.
Course Aim	<ul style="list-style-type: none"> • To raise awareness of the sexual health needs and issues of young men.
Course Objectives	<ul style="list-style-type: none"> • Increase knowledge of young men's sexual health issues and ways to engage, support and work with young men.
Learning Outcomes	<ul style="list-style-type: none"> • Practical strategies to engage young men with sexual health issues and awareness of services and resources.
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Be Healthy – Sexual health, self esteem, emotional well being • Staying safe – The law, Contraception • Making a positive contribution- Rights and responsibilities.
Course Content	Relationships and sex, values & attitudes, access to services, masculinity, contraception & the law.
Trainer	Ellie White, Young Men's Sexual Health Development Worker
Time	10am – 4pm
Date	Thursday 13 th December 2007 Thursday 28 th February 2008
Contact/ Bookings	[a] Nacro Young People & Family Centre, 29-31 Aston Drive, Bulwell, Nottingham, NG6 8BG. [t] 0115 9797847 / 07814196133 [e] ellie.white@nacro.org.uk

'Same or Different': Exploring cultural and religious issues in sexual health	
Level / Target Group	<ul style="list-style-type: none"> • Introduction • All staff working in multi-cultural health (PCT, general practice, health centre, hospital), statutory, voluntary or community setting
Course Aim	<ul style="list-style-type: none"> • To provide a better service for African Caribbean, African and Asian people by increasing confidence and improving skills of those working on sexual health issues in a multi-cultural environment
Course Objectives	<ul style="list-style-type: none"> • To explore assumptions, stereotypes and the consequences of these • To explore attitudes and values and impact on practice • To provide information on cultural and religious issues in sexual health • Action planning for better practice
Learning Outcomes	<ul style="list-style-type: none"> • Increased knowledge of cultural and religious issues in sexual health • Practical advice on how to provide a non-discriminatory service
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Be Healthy Outcome
Course Content	<ul style="list-style-type: none"> • Exploration of personal barriers to communication • Cultural and religious issues in sexual health • The consequences of making assumptions • Action planning
Trainer	Vanessa McFarlane – Health Promotion Specialist – Black and Asian Sexual Health
Time	9.15am - 4.15pm
Date	To be set for 2008
Contact/Bookings	Nottingham Specialist Health Promotion Service [t] 0115 9428614/01159428790

‘Safe from harm?’: Sexual health issues for young refugees and asylum seekers	
Level / Target Group	<ul style="list-style-type: none"> • Introductory level • Training is for any individual working with young refugees and/or asylum seekers people (11-25yrs) within Nottingham City; or any workers who are interested in finding out more about the issues
Course Aim	<ul style="list-style-type: none"> • To provide workers with an overview of the sexual health issues for young refugees and asylum seekers
Course Objectives	<ul style="list-style-type: none"> • To provide accurate and up-to-date information on young refugees and asylum seekers • To provide information on the various laws and guidelines that are relevant to working with this target group • To provide workers with opportunities to explore issues for this client group in 1) country of origin (war, civil conflict etc); 2) issues during transit (sexual violence, trafficking etc) and 3) health care needs and other issues on arrival in the UK • To provide workers with accurate information on NHS Entitlements for this client group • Devise practical strategies for working with groups and individuals
Learning Outcomes	<ul style="list-style-type: none"> • Workers will have increased knowledge of sexual health issues for this client group • Workers will have increased knowledge of the relevant legislation and guidelines • Workers will have begun to think of ways in which they can work with and support young refugees and asylum seekers on sexual health issues
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Be Healthy • Stay Safe
Course Content	<ul style="list-style-type: none"> • Definitions and statistics exercise • Sex and Immigration Law exercise • Information on countries of origin that young refugees and asylum seekers are coming from • Activities exploring reasons for leaving country of origin and sexual health issues during transit • Activities on trafficking and sexual exploitation • Activities on FGM (female genital mutilation) • NHS Entitlements and sexual health care needs on arrival
Trainer	Champa Patel, Health Promotion Specialist – Young Peoples Sexual Health
Time	Training is 1 and ½ days 10.00am-4.00pm (Day 1) and 10.00am-1.00pm (Day 2)
Date	7 th and 14 th Feb, 2008 2 nd and 9 th Oct, 2008 8 th and 15 th May, 2008 4 th and 11 th Dec, 2008
Contact/ Bookings	Nottingham Specialist Health Promotion Service [t] 0115 9428614/01159428790

Lesbian, gay, bisexual, trans (LGBT) youth awareness training

Level / Target Group	<ul style="list-style-type: none"> • Basic to intermediate • Professionals working with young people - priority given to Nottingham City Youth Service
Course Aim	<ul style="list-style-type: none"> • Increase awareness around language, stereotypes, issues facing LGBT young people
Course Objectives Every Child Matters Outcomes	<ul style="list-style-type: none"> • Enabling workers to better understand issues facing lgbt young people, to be able to support the “coming out” process, to be aware of our duty as workers, to look at services’ provision for this group. • Staying safe e.g. tackling homophobic/transphobic bullying • Being healthy e.g. as above, “coming out” safely • Economic achievement (education, self esteem and homophobic/transphobic issues) • Enjoying and achieving (as above) • Positive contribution (as above)
Course Content	<ul style="list-style-type: none"> • ground rules • definitions of lgbt related words • language exercise- appropriateness and stereotypes • heterosexual word storm • issues for lgbt young people • holding a secret • risks, benefits, stages of, and supporting the “coming out” process • ECM objectives • services’ provision <p>Please note: this training does not cover sexual health issues in detail, as this is covered in Up4It and Sexual Health Matters</p>
Trainers	Davina Daniels - Outburst Jens Zimmermann – Healthy Gay Nottingham
Time	6:30 pm – 9 pm
Date	Two sessions part 1: Tuesday 27 th November 2007 part 2: Tuesday 4 th December 2007 Dates for 2008 to be confirmed
Contact/ Bookings	[e] Davina.daniels@nottinghamcity.gov.uk [t] 0115 9152882 [m] 07940 761160

**HIV/AIDS and Sexual Health for African, African Caribbean and Asian Communities:
Part 1**

Level / Target Group	<ul style="list-style-type: none"> • Introduction • Any member of the African, African Caribbean and Asian community – statutory, voluntary or community.
Course Aim	<ul style="list-style-type: none"> • To give a basic understanding and raise awareness of HIV/Sexual Health issues; to consider how this affects African, African Caribbean and Asian communities
Course Objectives	<ul style="list-style-type: none"> • To provide accurate and up-to-date information on HIV/Sexual Health • Explore attitudes and values in relation to sexual health, sexuality and HIV/AIDS • To provide accurate information on the global HIV/AIDS situation • To provide information on possible risk factors and preventative measures
Learning Outcomes	<ul style="list-style-type: none"> • Increased understanding of HIV/AIDS • Up-to-date information on the local and global HIV/AIDS situation • Increased knowledge on risk factors and preventative measures
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Be Healthy • Stay Safe
Course Content	<ul style="list-style-type: none"> • Exercises on global HIV facts and figures • Attitudes and values exercise
Trainers	Vanessa McFarlane – Health Promotion Specialist, PCT
Time	9.00am-4.15pm
Date	To be set for 2008
Contact/ Bookings	Nottingham Specialist Health Promotion Service [t] 0115 9428614/01159428790

HIV/AIDS and Sexual Health for African, African Caribbean and Asian Communities: Part 2	
Level / Target Group	<ul style="list-style-type: none"> Any member of the African, African Caribbean and Asian community – statutory, voluntary or community.
Course Aim	<ul style="list-style-type: none"> To increase understanding and raise awareness of HIV/Sexual Health issues; to consider how this affects African, African Caribbean and Asian communities
Course Objectives	<ul style="list-style-type: none"> To provide accurate and up-to-date information on HIV/Sexual Health Explore attitudes and values in relation to sexual health, sexuality and HIV/AIDS To provide information on possible risk factors and preventative measures Exploring sexuality
Learning Outcomes	<ul style="list-style-type: none"> Increased understanding of HIV/AIDS Up-to-date information on the local and global HIV/AIDS situation Increased knowledge on risk factors and preventative measures
Every Child Matters Outcomes	<ul style="list-style-type: none"> Be Healthy Stay Safe
Course Content	<ul style="list-style-type: none"> Exercises on global HIV facts and figures Attitudes and values exercise Exploring sexuality
Trainer	Vanessa McFarlane – Health Promotion Specialist, PCT
Time	9.00 am - 4.15 pm
Date	To be set for 2008
Contact/ Bookings	Nottingham Specialist Health Promotion Service [t] 0115 9428614/01159428790

Faith and values in sex and relationships education (SRE)	
Level /Target Group	<ul style="list-style-type: none"> • Professionals working in the school environment
Course Aim	<ul style="list-style-type: none"> • To increase confidence and skills when planning and delivering SRE in a multi-cultural school environment
Course Objectives	<ul style="list-style-type: none"> • To examine private and professional values. • To identify schools faith and values needs • To develop knowledge about different faiths when considering sex and relationships • To develop ways of working with different faith groups • To action plan for whole school approach to faith and values.
Every Child Matters Outcomes	<ul style="list-style-type: none"> • Emotional health and well being
Course Content	<ul style="list-style-type: none"> • Ground rules • Ice breakers • Energisers • Scenarios • Diamond Nine • Religious information grid, • Values bell • Sex and religion quiz • Action planning
Trainer	<ul style="list-style-type: none"> • Nav Nahal, SRE Consultant, Healthy Schools • Kendelle Sissions, Healthy Schools
Time	9.30 am - 4.00pm
Date	Wednesday 21 st November 2007
Contact/Booking	Healthy Schools [t] 0115 9476 202 [e] nav.nahal@collegest.org.uk

Teenage Pregnancy and Sexual Health Training 2007-2008

Training Course	Dates Available	Please tick
D`ya Get Me Training This Training will benefit frontline staff who deal with young people and their sexual health needs.	Thursday 25 th October 2007	
Up 4 It? – Working with young people around sexual health This training will benefit anyone working with young people aged 11 –25 in Nottingham City. Up 4 It will enable workers to begin working with young people around holistic sexual health.	Monday 10 th December 2007	
	Monday 21 st January 2008	
	Wednesday February 20 th 2008	
	Tuesday March 18 th 2008	
	Tuesday April 15 th 2008	
	Tuesday May 20 th 2008	
	Tuesday June 17 th 2008	
	Wednesday July 23 rd 2008	
	Wednesday August 20 th 2008	
	Monday September 22 nd 2008	
	Tuesday October 21 st 2008	
Wednesday November 19 th 2008		
HIV/AIDS Sexual Health for African, African Caribbean and Asian Communities Part 1 Any member of the African, African Caribbean and Asian community. To give a basic understanding and raise awareness of HIV/Sexual Health issues; to consider how this affects African, African Caribbean and Asian communities.	TBC	
HIV/AIDS Sexual Health for African, African Caribbean and Asian Communities Part 2 Applicants must have completed Part 1 of training. Any member of the African, African Caribbean and Asian	TBC	

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<p>community. This training aims to increase understanding and raise awareness of HIV/Sexual Health issues; to consider how this affects African, African Caribbean and Asian communities.</p>		
<p>Samanya - Using Creative Arts in Relationship & Sex Education</p> <p>To enable local professionals working with groups of young people to develop practical ideas for discussing sex and relationships through the use of creative arts.</p>	<p>Thursday 6th March 2008 Friday 21st March 2008</p>	
<p>Delay - Let's leave It till Later</p> <p>A course which aims to guide people to help support young people delay sex.</p>	<p>Wednesday 12th December 2007 Tuesday 11th March 2007</p>	
<p>Lesbian, Gay, Bisexual & Transgender Awareness</p> <p>Professionals working with young people - priority given to Nottingham City Youth Service</p> <p>Increase awareness around language, stereotypes, issues facing LGBT young people</p> <p>Enabling workers to better understand issues facing LGBT young people, to be able to support the "coming out" process, to be aware of our duty as workers, to look at services' provision for this group.</p>	<p>Part 1: Tuesday 27th November 2007 and Part 2: Tuesday 4th December 2007</p> <p>Applicants must attend both sessions.</p> <p>Dates for 2008 to be confirmed</p>	

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<p>'Safe from Harm?': Sexual Health Issues for Young Refugees and Asylum Seekers</p> <p>Training is for any individual working with young refugees and/or asylum seekers people (11-25yrs) within Nottingham City; or any workers who are interested in finding out more about the issues</p> <p>Training is one and a half days as follows: 10.00am-4.00pm (Day 1) and 10.00am-1.00pm (Day 2)</p> <p>Applicants must attend both sessions.</p>	Thursday 7 th and Thursday 14 th February 2008	
	Tuesday 8 th and Thursday 15 th May 2007	
	Thursday 2 nd and Thursday 9 th October 2008	
	Thursday 4 th and Thursday 11 th December 2008	
<p>Sexual Health Matters</p> <p>This course will benefit all staff who have contact with service users, but have little or no previous knowledge or experience of Sexually Transmitted infections, teenage pregnancy, contraception, or discussing sexual health issues. This course is aimed at staff who require basic information.</p>	Monday 17 th December 2007	
<p>Under the Influence - Exploring The Links between Sex , alcohol & drugs</p> <p>To develop professionals knowledge and awareness around drug and alcohol use and how it impacts on young people's sex and relationship choices.</p> <p>Professionals working with young people who have completed BasicDrug Awareness & either 'Up for It' or Men's Sexual responsibility training Courses.</p>	18 th January 2008	
	Tuesday 12 th February 2008	

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<p>'Same or Different': Exploring Cultural and Religious Issues in Sexual Health</p> <p>All staff working in multi-cultural health (PCT, general practice, health centre, hospital), statutory, voluntary or community setting.</p>	<p>March 27th 2008</p>	
<p>Card Scheme</p> <p>A free one day training course to enable workers to become part of the C-Card condom scheme in Nottingham City. This course is open to professionals and volunteers who work with young people aged 13 – 24. In order to apply for this course you need to have the following:</p> <ul style="list-style-type: none"> • Previous basic sexual health training • CRB Clearance • Updated Safeguarding/Child Protection knowledge 	<p>28th November 2007</p>	
	<p>31st January 2008</p>	
	<p>28th February 2008</p>	
	<p>27th March 2008</p>	
	<p>24th April 2008</p>	
	<p>29th May 2008</p>	
	<p>26th June 2008</p>	
	<p>31st July 2008</p>	
	<p>August 28th 2008</p>	
	<p>September 25th 2008</p>	
	<p>October 30th 2008</p>	
	<p>November 27th 2008</p>	
<p>December 18th 2008</p>		

29/10/07

BOOKING: Please complete ALL the following sections:

Please return your completed form as soon as possible to avoid disappointment.

Priority allocation will be given to those professionals who are already working in one or more of the Teenage Pregnancy Hotspot areas (Aspley, Bilborough, St Anns, Bestwood and Bulwell).

Organisation:
Name:
Job Title:
Address:
Postcode:
Telephone Number:
Fax Number:
Email Address:
Dietary Requirements:
Any other requirements e.g. access

<p>What do you hope to gain from attending the training course?</p> <p>How will participating in this training course help you achieve the Every Child Matters Outcomes?</p>

The information that you provide will be will be shared with the Teenage Pregnancy Partnership for your benefit.

If you are applying for 'Under the Influence' please state your previous drugs training you have taken.

What Sexual Health training have you previously taken (c-card applicants)?

Do you have CRB clearance (C-card applicants)?

What child protection safeguarding training have you attended (C-card applicants)?

What area of Nottingham City do you work in?

- Aspley
- Bilborough
- Bulwell
- St Anns
- Bestwood
- Citywide
- Other (please state)

I understand that my organisation will be **charged a £50 administration fee** if I do not attend the course without giving **at least 72 hours** notice to the Teenage Pregnancy Partnership.

Name (Applicant):

Signature (Applicant):.....

YOUR MANAGER MUST COMPLETE THE FOLLOWING:

The information that you provide will be will be shared with the Teenage Pregnancy Partnership for your benefit.

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I can confirm that I have discussed and agreed the above learning objectives with the applicant and support their attendance on this, and have planned a time to discuss their learning afterwards.

I will agree to ensure that they give at least 72 hours notice if they are unable to attend. I agree to support the £50 admin fee if this member of staff fails to attend the course and fails to provide at least 72 hours notice.

Name (Manager):.....

Signature (Manager):.....

Budget Code (NCC Staff Only)

Please return all sections to:

Nottingham City Teenage Pregnancy Partnership
Nottingham City Council
Children's Services
Melrose House,
Waverley Street,
Nottingham
NG7 4HF
FAX: 01159791906

Any other queries please call 01159151962 or email on tpstrat@nottinghamcity.gov.uk.